

BOZEAT COMMUNITY PRIMARY SCHOOL

An Introduction from the Headteacher.

Welcome and thank you for taking the time to request this prospectus.

Whether you have expressed an interest in our school and Nursery or you are an existing parent or guardian, I believe that this will provide you with all of the information you need and a snap shot of what happens at Bozeat Community Primary enabling you to make informed decisions about education for your child.



At Bozeat we are passionate about learning and our children are excited by their learning. We aim for our children to grow as outstanding learners with the skills and confidence to take on challenges the 21st century may bring.

Ofsted (February 2014) commented that 'Pupils behave well in lessons and around the school. They are friendly, polite and helpful. Pupils are confident and keen to discuss their work with visitors. They work hard and enjoy receiving rewards. Their good attitudes to learning support their good progress.'

To fully appreciate our ethos and surroundings please pay us a visit. Until then I trust this prospectus provides you with an insight into our school. I look forward to welcoming you to our school.

Kind Regards

Gurjit Virk
Headteacher

About our School

Bozeat Primary School and Nursery is a small village primary school in a rural environment that offers children from the age of 3 - 11 the opportunity to thrive and learn with confidence. Children will be encouraged to build on strengths, come to terms with challenges and develop a sense of personal value.

We recognise that each child is different so our learning resources offer a variety of teaching methods with lots of hands-on practical learning experiences as well as interactive whiteboards in each classroom a variety of I.T equipment.

From the moment a child is welcomed into the Nursery Class, they are nurtured to help them learn in a caring environment whilst maintaining solid principles of care and consideration for others.

Bozeat Primary School children leave Year 6 ready to start their secondary education as well rounded and confident young people with a strong sense of community. We believe these are excellent skills to take forward into the rest of their lives.

Contact Information

Bozeat Community Primary School & Nursery
Harrold Road
Bozeat
Wellingborough
Northamptonshire
NN29 7LP

Telephone 01933 663840

Email: bursar@bozeat.northants-ecl.gov.uk

Website: www.bozeat.northants.sch.uk

Key Contacts

Headteacher: Ms Gurjit Virk

Deputy Head: Mr Jim Stopps

Chair of Governors: Mr Paul Dudley-Smith

School Business Manager: Mrs Helen Rowlay

Administrator: Mrs Lis Blunden



The Governing Body

Our Governing Body exists to support and contribute to the strategic development plan of our school. Whilst the Headteacher is responsible for the day-to-day management and leadership of the school, the Governing Body are involved with overseeing the curriculum, pupil welfare, premises, personnel and school finances at a strategic level. We are fortunate to have a dedicated team of governors who are actively involved in the life of the school.

The Governing Body is composed of the Headteacher, representatives from the Local Authority, parents, staff and members of the local community.

If you wish to bring any matters to the attention of the Governing Body, you should address your correspondence to: Chair of Governors, c/o Bozeat Community Primary school, Harrold road, Bozeat, Wellingborough Northamptonshire, NN29 7LP.

Chair of Governors & LEA

Mr Paul Dudley Smith

Parent Governors

Mr Tristan Thorp

Mr Mal Roberts

Mr Robert Watts

Co-opted Governors

William Thallon

Richard Tysoe

LEA Governor

Mr David Snape

Staff Governors

Ms Gurjit Virk (Headteacher)

Mrs Helen Rowlay (Non-teaching staff)

Mr Jim Stopps (Teacher)

Community Governor

Mrs Lorna Moy



Our Vision, Values and Aims



We will aspire to be the best that we can be

We will have the self-belief and confidence to overcome adversity and face difficulty

We will constantly improve and take risks

We will respond confidently to changes or uncertainties we may face in life

We will have the drive and motivation to overcome any barriers in order to achieve

'...Dare to be Excellent!'

- ✿ To inspire a love for learning in a happy, secure and stimulating environment
- ✿ To provide a broad, balanced, challenging and creative curriculum which meets individual needs
- ✿ To raise expectations so that every child can pursue excellence in everything they try and strive to do their best
- ✿ To celebrate success in each other and expect positive behaviour and attitudes
- ✿ For children to value themselves
- ✿ To promote active partnerships with parents and governors, whilst developing an understanding of how we fit within our wider community

Nursery Hours

8.50am	Doors open for children
9.00am-11.30am	Morning session
11.130am - 12.45pm	Lunchtime
12.45pm-3.15pm	Afternoon session



Breakfast Club

Bozeat Primary School runs a Breakfast Club. It offers a relaxed setting where children can eat and socialise in readiness for the day ahead. Experienced, well qualified staff provide healthy breakfast choices using locally sourced and/or organic produce whenever possible.

Children can enjoy a variety of activities including arts & crafts, board games and puzzles, construction toys, books, chilling in the quiet area or using outdoor play equipment.

Twenty four places are available each day during term time for both Bozeat Primary School pupils and children attending Bozeat Nursery. Breakfast Club is open from 7.30am. There is also an 8.30am drop-off facility (not including breakfast) and Nursery children attending Breakfast Club are escorted into the Nursery building at 8.50am ready for the morning session.

Afterschool Club

Our Afterschool club runs Monday to Thursday 3.30pm to 5.30pm. Children are provided with a healthy snack and can enjoy a range of activities. The Nursery children will be escorted into the club from the Nursery.

School Closure

Should the school be forced to close due to abnormal conditions, news of the closure will be announced on local radio stations and attempts will be made to contact all parents to ask them to collect their children.

Break Times

Bozeat School offers a paid hot meal through "Cygnet" or packed lunch service or children may bring their own packed lunch from home. These presently cost £2.20. If parents think their circumstances warrant the provision of a free packed lunch then they should contact the school office. Enquiries are treated confidentially and no embarrassment would be caused to the children who receive these lunches. We have three midday supervisors who look after the children during the lunch break.



The school advocates a 'Healthy Eating Policy' and believes that healthy eating helps your child to concentrate at their best through the school day. We therefore ask that chocolate, crisps and highly processed food are avoided if possible. We also ask that parents refrain from giving their children carbonated drinks or drinks in glass bottles, and that no sweets are brought to school for either break or lunchtimes.

Please note that our lunchtime supervisors cannot force children to eat all of their lunch! However in the 30 minutes the children have they will encourage your child to eat as much as they can.

Children up to the age of 5 years receive free milk at mid-morning break. After this age milk is still available through www.coolmilk.com.

Personal Belongings

All items of clothing and equipment (i.e. lunchboxes, musical instruments etc) should be marked clearly with your child's name.

Lost property, which has no visible personal identification, will be held in school for a short time only before being passed on for recycling.

Children should not bring toys or games into school unless requested by the class teacher as part of a lesson.

Health & Welfare

If a child falls ill whilst at school in the event of your child being taken ill whilst at Nursery, parents will be contacted. It is essential therefore that your contact details are kept up to date at all times.

Administering Medication

In line with the school's Administating medicines Policy, only medicines prescribed by a doctor may be administered in school. If your child requires prescribed medication during the day it should be given into the school office at the start of the day with a consent form completed by you, stating the dosage and time to be administered. Forms may be obtained from the school office.



Dealing with injuries

Following an injury (accidental or otherwise), we have many qualified first aiders and one lead first aider who will assess the situation. If your child needs to be seen by a doctor, you will be contacted. If we are unable to contact you and your child needs immediate medical attention, a member of staff will accompany them in your absence.

Parents will be informed if your child sustains a 'bump to the head' during the school day, via a 'bumped head note' and will also wear a wristband clearly identifying this to all.

Parking

For the safety of our children, parent's cars must not be brought into the school car park. We also request that you avoid parking on the zig-zag area at all costs. It is important that children can cross the roads to school without having their safety put at risk by parked cars. Bozeat School advocates a 'Walking to School' policy wherever possible.

Child Protection

It may be helpful for parents to know that the Local Authority requires headteachers to report any obvious or suspected cases of child abuse - which includes non accidental injury, severe physical neglect, emotional abuse and / or sexual abuse. This procedure is intended to protect children at risk and schools are encouraged to take the attitude that where there are grounds for suspicion, it is better to be safe than sorry. This does mean that headteachers risk upsetting some parents by reporting a case which, on investigation, proves unfounded. In such circumstances, it is hoped that parents, appreciating how difficult it is for headteachers to carry out this delicate responsibility, would accept that the headteacher was acting in what were believed to be the child's best interests.

All staff, governors and volunteer helpers have been trained in the area of child protection. The senior child protection officer is Ms Gurjit Virk and the deputy is Mrs Andrea Hill.

Smoke Free Environment

We operate a non-smoking policy in line with all Local Authority sites. Smoking is not permitted anywhere in or around the schools grounds and buildings. E-Cigarettes are also included within this policy.



Equality of Opportunity and Racism

This school has a policy for promoting equality of opportunity and recognises the harmful effects of racism. Our curriculum recognises and celebrates diversity. We positively encourage knowledge, understanding and respect for other cultures, religions and languages.

The school has adopted the 1999 MacPherson Report on the Stephen Lawrence Inquiry definition of a racist incident:

"any incident which is perceived to be racist by the victim or any other person"

Racist incidents of any kind from pupils, staff, parents or governors will not be tolerated any incidents will be dealt with in accordance with both LA and school policy. Parents of pupils committing a racist act will be informed and involved to prevent reoccurrence. Repeated offences will result in exclusion. Parents committing a racist act on school premises will be warned, with repeated incidents resulting in a ban from the school grounds.

We appreciate your support in preventing racism in our school.

Special Educational Needs

All children deserve to achieve their full potential and a variety of styles and strategies ensure that the curriculum is differentiated according to their needs. We are constantly assessing all the children and, during these assessments, it is sometimes apparent that a child might need help in a specific curriculum area, generally, in the first instance, language and / or maths.



If a teacher is concerned they will initially consult the member of staff responsible for special needs. Our school policy ensures that individual needs are identified as early as possible, so that appropriate learning programmes (Individual Education Plans) are devised, implemented and reviewed regularly. Children with more serious needs will be referred to the appropriate service provided by the Local Authority's Special Educational Need Support Service, after full consultation with the parents.

Gifted and Talented

At Bozeat Community Primary School, we also recognise the needs of the high attaining children who are 'gifted and talented'. We are continually developing strategies to enable these children to be challenged and reach their potential.

Partnership with Parents

At Bozeat School we value a strong partnership with parents and carers. Our parents and carers value our open and caring approach. Suggestions from parents are always welcomed. We listen carefully to all ideas and have made a number of changes in response to suggestions over the years. We have a recently established a parent forum in which initiatives within the school can be discussed and the views of parents can be taken into account. Areas that have been discussed recently are school uniform, reports and risky play.

Newsletters are published regularly informing you of various activities going on in the school. The newsletter can be sent to you in email format to avoid unnecessary wastage of paper. Our Year 6 children also publish 'The termly Bozeat Bugle' which has various articles about school activities written by the children and the staff, including the occasional interview.

At Bozeat School and Nursery, we feel a parent and carer's role is to support the school, actively sharing the development of the child, becoming involved with the life of the school and supporting school policy on behaviour, dress and attendance.

When your child starts with us be that in nursery or the reception class, parents/carers are welcome to stay as long as they like. Some children will settle immediately whilst others benefit from a familiar face for a few sessions. We ask you to discourage your child from bringing toys unless they are related to the theme. We cannot guarantee their safe return or held responsible should loss or damage occur. Children of Nursery and Reception age will be offered a home visit by staff and the nursery children will also receive some settling in sessions prior to their start date.

We warmly invite you to come along and help in the school or the nursery. Taking an active part in the school and nursery enables you to see at first hand the care and education we provide for your child.

If at any time you require further information about any aspect of your child's education or wish to see any written documentation that is held on your child, the Local Education Authority has an open access policy. Records will be confidential to all except those who have a rightful access.

Insurance – Personal Accident

Parents should be aware that there is no universal personal accident cover for school children. However, insurance is normally taken out by schools for visits abroad and also for visits in this country involving an overnight stay. Parents are, of course, at liberty to take out insurance on an individual basis should they require additional cover for their children.

Complaints Procedure

If you have any concerns or a complaint regarding the provision the school makes for your child's education, please discuss these in the first instance with the class teacher or member of staff directly concerned. If you are still dissatisfied, and feel that your complaint remains unresolved, you should make an appointment to discuss the matter informally with the Headteacher. The complainant may be asked to make a formal complaint in writing to which the Headteacher will issue a written response. If you are still dissatisfied, you will be advised to put your complaint in writing to the Chair of Governors. You also have the right to contact the Local Authority if you feel the school and Governing Body have failed to resolve your complaint. Every effort will be made to deal promptly with each complaint as it arises. However you are encouraged to talk informally with staff at an early stage if you have any concerns. In this way, matters can be speedily resolved.

Positive Behaviour

The school has an agreed Code of Conduct which forms part of our 'Home School Agreement' and a comprehensive behaviour policy. We expect our children to behave appropriately showing respect for each other and their environment. Visitors comment on our polite and well behaved children.

Liaison with Other Schools

We have an excellent relationship with our neighbouring primary schools and meet in 'cluster groups' to provide



support and shared staff professional development. The School is also a very active member of the 5 Wells Teaching School Alliance. We also meet regularly with Wollaston School, sharing ideas and making sure that the transfer to secondary education goes smoothly. The Year 6 children also have an opportunity to visit the school and meet the teachers and pupils.

Links with the Community

We welcome parents, governors and members of the local community into the school and nursery to assist in a number of activities under the teacher's direction. All volunteers must undergo a Disclosure and Barring Services Check before working in our school. Our local community is especially important to us and members of the community are often invited into school to share their knowledge and experiences with the children. These include cooking, hearing children read, craft and technology.

We always welcome help from parents in school but prefer parents to assist in classes other than their own child's class. Please do not hesitate to offer your services - they are always welcomed. All volunteers will be given a copy of our Volunteer Helper Policy and we are required to obtain DBS clearance.

Open Days and Visiting the School/Nursery

Bozeat School also hold three open afternoons during the year where you can see the school at work and speak to the headteacher in a more informal atmosphere and keep in touch with class activities and projects.

If you have a child starting at Bozeat Nursery, you are welcome to attend the open afternoons. If you would like to visit the school at any other time, please make an appointment by contacting the school office. We are always delighted to show you around and enable you to meet our lovely children.